

**Minutes of a General Meeting of the Board of Directors -
District 2, ACBL
April 19, 2019**

MINUTES of a General Meeting of the Board of Directors of District 2 of the American Contract Bridge League held at the Sheraton Centre, 123 Queen Street West, Toronto, Ontario on April 19, 2019, at 1:15 p.m.

Directors present:

Ontario 166	David Halasi, Andy Risman, proxies for Carol Bongard, Sharon Berghaus, David McCrady
Manitoba 181	Shirley Galler, proxy for Douglas Fisher
Sault International 212	Arlene Smith, Bruce Richmond, proxy for Ian McKay
Northwestern Ontario 228	Francis Gaudino, Shirley Bent
Northeastern 238	Marc Langevin
Trent Valley 246	Linda Lord
Southwestern Ontario 249	Tom Ramsay, Jed Drew, Jennifer Verdam-Woodward proxy for Hazel Hewitt
Niagara 255	Wiebe Hoogland, Muriel Tremblay
Bermuda 198	no member present

Being a quorum of Directors of the Corporation.

Also present:

Paul Janicki, ACBL District 2 Director
Gary Westfall, District 2 Auditor
Graham Warren, Tournament Coordinator
Flo Belford, District 2 Executive Assistant

The President, David Halasi took the Chair, and Flo Belford acted as Secretary of the meeting.

The Chair stated that in accordance with the by-laws of the Corporation, notice of the meeting had been e-mailed to all members of the Committee and a quorum of the members of the Committee being present (in person or by proxy), he declared the meeting properly called and constituted for the transaction of business.

David Halasi welcomed everyone to the meeting, and introductions were made.

1. Minutes of 2018 Meeting

Moved by Linda Lord, seconded by Tom Ramsay
That the minutes of the General Meeting of the Board of Directors held on March 30, 2018 be approved. **Carried**

2. Business Arising from the Minutes

a) Grassroots

- Paul asked the ACBL to allow the Canadian clubs to pay the additional \$1.00 in Canadian funds instead of U.S. Management did not want to do this.
- We feel there would be more participation if additional fee was in Canadian as easier for players to pay

Action: Paul Janicki will again ask the ACBL to allow Canadian clubs who are participating in the Grassroots games to charge the additional \$1.00 fee in Canadian funds.

3. President's Report

David Halasi, President gave his report. His full report is attached to these minutes. Some of the highlights included:

- Thanked all the hard working volunteers
- Bylaws have been updated
- Novice reimbursement for tournaments was successful
- Unit 249 showed almost a 50% growth in I/N attendance

4. Treasurer's Report

Gary Westfall gave a recap of the statements. The novice promotion to Kitchener, Sudbury, and Toronto totaled \$5887. This promotion is creating a loss for District, but it is very successful.

Moved by Shirley Galler, seconded by Shirley Bent,
That the Financial Reports for 2018 be accepted.

Carried

a) Support for northern regional tournaments

- Arlene Smith, Unit 212 asked that the District provide support for the northern regionals
- If you do a split regional outside of your District then you are both charged with a regional
- Point was made that it is very difficult to run regional with only one director
- Unit 212 has sufficient funds at the moment to run a regional
- Unit 212 lost their 2018 tournament because of the Toronto NABC
- David Halasi felt we do not want to set a precedent
- Decision was to table this item for further discussion to next year

Action: Add support for northern regional tournaments to the 2020 agenda.

b) Extending novice support program for Regionals

There were two suggestions to raise funds to cover this program:

- hold a special game at each regional that would give more master points and there would be an additional fee – this means tournament players are supporting tournament novice program

- hold an additional STAC; Graham Warren, Tournament Coordinator will look into this; we have a very busy schedule so not sure where we could schedule it, STAC generates about \$6000.

Action: Graham Warren will look into holding an additional STAC to raise funds for the Novice Support Program.

Moved by Francis Gaudino seconded by Wiebe Hoogland,
That if we cannot run an additional STAC to support the Novice Support Program then we look at the option of holding a special game at each Regional. **Carried**

Moved by Tom Ramsay, seconded by Linda Lord,
That we extend the Novice Support Program for one more cycle until 2021. **Carried**

Requests for the funding need to be sent to Gary Westfall, Tom Ramsay, and David Halasi prior to the tournament. The funds do not cover reduced entry fees. Trophies, speakers, refreshments, and giveaways are covered.

Steve Overholt, Unit 166 advised that he offered low master point games, speakers (45 people at every lecture), enhanced prizes, and supervised games with 12 – 15 boards.

c) Webpage

The need for the District website was discussed at the Agenda Planning meeting. It was felt that we should keep it for another year and see if we use it more. The webmaster is Al Houston. Please send any information to be posted through David Halasi, Tom Ramsay, or Flo Belford. Encourage your units and clubs to put a link to it.

d) 2020 Budget

Shirley Galler presented the proposed budget for 2020.

Moved by Shirley Galler, seconded by Muriel Tremblay,
That the proposed 2020 budget be approved. **Carried**

Action: Flo Belford will send out the 2020 budget.

5. Honorariums

Moved by Muriel Tremblay, seconded by Linda Lord,
That the following honoraria be awarded for 2018:

<i>Treasurer</i>	<i>700.</i>	
<i>Executive Assistant</i>	<i>1,600.</i>	
<i>NAOP Coodinator</i>	<i>500.</i>	
<i>GNT Coordinator</i>	<i>500.</i>	
<i>Tournament Coodinator</i>	<i>250.</i>	
<i>Webmaster</i>	<i>250.</i>	Carried

6. North American Open Pairs, Flight A, B, and C

The report was included in the meeting package.
 Each club can hold 2 qualifying games in June, July, or August.
 ACBL needs to market the NAP to the clubs.

Martin Hunter, Coordinator suggested we give 3rd place finishes some compensation. There was no interest in compensating 3rd place.
Final for NAP is November 17, 2019.

Action: Paul Janicki will contact the ACBL regarding marketing the NAP to clubs.

7. Grand National Teams

The report was included in the meeting package.
Final is tomorrow at the Toronto Regional.

Martin Hunter has agreed to coordinate the NAP and GNT next year.

8. 2018 Tournament Reports

Moved by Wiebe Hoogland, seconded by Tom Ramsay,
That the 2018 Regional Tournament Reports from Toronto 166, Kitchener 249, and Sudbury 238 be accepted. **Carried**

Action: Shirley Galler will send out Winnipeg 181 report.

9. 2019 Tournament Budgets

The following budgets were received: Toronto, Sault Ste. Marie, Niagara, and Toronto.

Action: Linda Lord will send out the budget for the Orillia Regional.

10. Tournament Scheduling

Wiebe Hoogland had submitted a motion to have the District approve Regionals 6 years ahead. Currently the policy is to approve for 3 years ahead.

The rationale is that Units can strengthen their negotiating position and secure the playing venue. This will result in significant benefit to the players attending the tournaments from out of town by keeping their costs lower for the rooms as well as containing the cost of entry fees.

Moved by Wiebe Hoogland, seconded by Tom Ramsay
That Regionals be approved for a window of 6 years ahead. **Carried**

In the discussion regarding this motion the point was made that we would need to change the policy so that new units could not have a tournament for 6 years.

Moved by Wiebe Hoogland, seconded by Tom Ramsay,
That new units cannot have a Regional Tournament for 6 years. **Carried**

Moved by Bruce Richmond, seconded by Francis Gaudino,
That the following Regional Tournaments be approved:

2020 166, 249, 181, 238,
2021 166, 255, 249 SS, 246, 212 SS
2022 166, 246, 238, 166
2023 166, 181, 249, 255
2024 166, 166, 246, 238

2025 166, 255, 249, 246

CFB Regional – Unit 255 would like to host the CFB Regional every other year. September 2020 would be available in Niagara.

Ottawa Unit has requested to hold a non-life master regional the same week as Unit 166 summer regional. Unit 212 objects as this will interfere with their regional.

Action: David Halasi will advise them of our objection.

11. ACBL Director's Report – Paul Janicki

Paul's report included the following items:

- The ACBL is looking at reorganizing the Board of Directors
- One suggestion is to have nine members on Executive Committee, each unit would have two reps on the Senate
- Concern of whether the Senate would have enough power to speak for District
- The nine members would not be geographic representation, but selected for their skills
- The financial savings is not clear
- The Board of Directors is split on this
- Paul is looking for guidance on this
- The Board of Directors has cut expenses by 52% over past years
- Hawaii Regional – ACBL lost a lot of money on it, when approved it was pointed out that they did not plan on making a profit at every NABC, but did not feel they would lose that much at the Hawaii Regional – people went to Hawaii but did not play much bridge
- Paul advised that he had voted against holding the NABC in Hawaii
- There were two issues that have resulted in the high costs for the ACBL
- The CEO Bahar left and this cost us ¾ million. He was spending a lot of money he was not authorized to spend
- Mr. Blakely, ACBL Director received a settlement because it was found that the ACBL did not treat him properly – he received 1/2 million – 1/2 from insurance, 1/2 from ACBL – part of settlement is that he must take sexual contact training
- ACBL is no longer the Zone 2 representative to the WBF. A new Zone 2 organization, North American Bridge Federation (NABF) has been formed and they decided that the 5 WBF reps will be 2 from US, 2 from Canada, 2 from Mexico, and 1 from ACBL

David Halasi expressed his frustration that the ACBL is losing and spending a lot of money and nothing is being done to monitor or control this.

12. CBF – No Report

13. Educational Coordinator Report

This report was sent out, but apparently everyone did not receive it.

Action: Flo Belford will resend the Educational Coordinator Report.

14. School Bridge Report

- Unit 166 will be holding a Youth Cup on Saturday of the Toronto Regional.

- Unit 246 had a school bridge tournament for three schools

15. Recorder – no report

16. Webmaster Report

Francis Gaudino urged Units to get info to the Webmaster so he can post it.

17. Election of Officers 2019 – 20

Moved by Muriel Tremblay, seconded by Francis Gaudino,
That David Halasi be nominated for President.

There being no further nominations, David Halasi was declared President.

Moved by Muriel Tremblay, seconded by Shirley Galler,
That Tom Ramsay be nominated for Vice-President.

There being no further nominations, Tom Ramsay was declared Vice-President.

Moved by Shirley Bent, seconded by Arlene Smith,
That Shirley Galler be nominated for Treasurer.

There being no further nominations, Shirley Galler was declared Treasurer.

One rep from each Unit was appointed to the Executive/Planning Committee. The reps for 2019-20 are: Tom Ramsay, Shirley Galler, Shirley Bent, Linda Lord, Wiebe Hoogland, Bruce Richmond, Marc Langevin, and David Halasi.

Action: Tom Ramsay will ask Jennifer Verdam-Woodward if she would take on the role of Educational Coordinator and will advise Flo Belford.

18. New Business

a) Tournament Directors

We have a shortage of tournament directors. Greg Coles one of our directors has been transferred to ACBL Head Office. We have two tournament directors - Nancy Strachan and Joel Shapiro. We need to make people aware that we are looking for directors. Suggestion that Units approach clubs and players to see if players are interested, encourage them to take the test. It takes 2 to 5 years to get directors up and running. If we need to bring directors in from out of province it will be more expensive for us.

Action: Reps will contact Units and Clubs to encourage players to look at becoming directors.

b) Ace of Clubs Winners

Action: David will look into a certificate for Ace of Clubs Winners.

c) Bylaws

Wiebe Hoogland put together a proposed revision of the District By-laws. These were distributed to members.

During the discussion a number of revisions were proposed and approved.

Moved by Wiebe Hoogland, seconded by Tom Ramsay,
That we accept the proposed by-laws with revisions.

Carried

Action: Wiebe Hoogland will do the approved revisions and send to David Halasi and Francis Gaudino so they can proofread them.

Action: David Halasi and Francis Gaudino will proofread them and David will send them to the Board of Directors.

d) Policy Manual

Action: Wiebe Hoogland will review the District minutes and put together a policy manual.

Next year's meeting is Friday, April 10, 2020 at the Sheraton Centre, Ballroom A.

There being no further business the meeting was adjourned.

Chairperson

Secretary of the Meeting

Minutes of the Annual Meeting of the Members
District 2, ACBL
April 19, 2019
(Agenda B) Draft

MINUTES of the Annual Meeting of the Members of District 2 of the American Contract Bridge League held at the Sheraton Centre, 123 Queen Street West, Toronto, Ontario on April 19, 2019 at 11:50 a.m.

PRESENT:

REPRESENTING Ontario Unit 166: David Halasi, 3 proxies

REPRESENTING Manitoba Unit 181: Shirley Galler, 1 proxy

REPRESENTING Sault International Unit 212: Arlene Smith, 1 proxy

REPRESENTING Northwestern Ontario Unit 228: Francis Gaudino

REPRESENTING Northeastern Unit 238: Marc Langevin, 1 proxy

REPRESENTING Trent Valley Unit 246: Linda Lord, 2 proxies

REPRESENTING Southwestern Ontario Unit 249: Tom Ramsay, 2 proxies

REPRESENTING Niagara 255: Wiebe Hoogland, Muriel Tremblay

being a quorum of the Members of the Corporation in person or by proxy.

Also present: Gary Westfall, Auditor
Paul Janicki, ACBL District 2 Director
Flo Belford, Secretary

The President, David Halasi took the Chair and Flo Belford acted as Secretary of the meeting.

A quorum of Members of the Corporation being represented in person or by proxy the Chair declared the meeting regularly constituted.

1. Minutes of Last Meeting

Moved by Linda Lord, seconded by Tom Ramsay,
That the minutes of Annual Meeting of the Members held on March 30, 2018 be accepted.
Carried

2. Financial Statements

The financial statements as at December 31, 2018 were presented. Gary Westfall, Auditor was available to answer questions.

Moved by Muriel Tremblay, seconded by Shirley Bent,
That we dispense with the reading of the auditor's letter. Carried

Moved by Wiebe Hoogland, seconded by Linda Lord,
That the Statement of Financial Position of the Corporation as of 31 December 2018 and the Statement of Income and Expenses and Net Assets for the year ended on the said date be and the same are hereby approved and adopted.
Carried

3. Election of Directors

David Halasi, Chair declared the meeting open for nominations.

Moved by Francis Gaudino, seconded by Tom Ramsay,
That the following members be nominated as directors for the ensuing year:

<i>David McCrady 166</i>	<i>David Halasi 166</i>	<i>Andy Risman 166</i>
<i>Carol Bongard 166</i>	<i>Douglas Fisher 181</i>	<i>Shirley Galler 181</i>
<i>Peter Donnellan 198</i>	<i>Jane Smith 198</i>	<i>Ian McKay 212</i>
<i>Bruce Richmond 212</i>	<i>Marilyn Maher 246</i>	<i>Millie Wood Colton 238</i>
<i>Marc Langevin 238</i>	<i>Shirley Bent 228</i>	<i>Tom Ramsay 249</i>
<i>Linda Lord 246</i>	<i>Evelyn Caroline 246</i>	<i>Jennifer Verdam-Woodward 249</i>
<i>Jed Drew 249</i>	<i>Sharon Berghaus 166</i>	<i>Wiebe Hoogland 255</i>
<i>Muriel Tremblay 255</i>	<i>Marilyn Stewart 228</i>	

There being no further or other nominations, the Chair declared the nominations closed. No member having demanded a ballot, the Chair, with the approval of the meeting declared those nominated to be elected by acclamation as directors of the Corporation, to hold office until the next annual election of directors and until their successors are elected or appointed, subject to the provisions of the Corporation's by-laws.

4. Appointment of Auditor

Moved by Linda Lord, seconded by Francis Gaudino,
That G. J. Westfall, CPA, CA, be and he is hereby appointed auditor of the Corporation to perform a Review Engagement and to hold office until the next Annual Meeting of Members at such remuneration as may be fixed by the directors and the directors be and they are hereby authorized to fix such remuneration.
Carried

5. President's Report

Deferred to the General Meeting of the Board of Directors. (Agenda C)

6. Confirmation of Proceedings

Moved by Gary Westfall, seconded by Paul Janicki,

That all by-laws, resolutions, contracts, acts, and proceedings of the Board of Directors of the Corporation enacted, passed, made, done, or taken since the last annual meeting of members as set forth or referred to in the minutes of the meetings of the board of directors (which have been produced to this meeting for inspection) or in the financial statements of the Corporation submitted to this meeting, be and the same as hereby approved, ratified, and confirmed.

Carried

There being no further business the meeting was terminated.

Chairperson

Secretary of Meeting

Minutes of the Annual Meeting of the Board of Directors

District 2, ACBL

April 19, 2019

(Agenda A) Draft

MINUTES of the Annual Meeting of the Board of Directors of District 2 of the American Contract Bridge League held at the Sheraton Centre, 123 Queen Street West, Toronto, Ontario on April 19, 2019 at 11:30 a.m.

PRESENT: David Halasi 166
Arlene Smith 212
Marc Langevin 238
Francis Gaudino 228
Shirley Bent 228
Shirley Galler 181
Tom Ramsay 249
Linda Lord 246
Wiebe Hoogland 255
Muriel Tremblay 255

PROXY: Jed Drew 249
Carol Bongard 166
Sharon Bergaus 166
Millie Wood Colton 238
Marilyn Maher 246
David McCrady 166
Doug Fisher 181
Hazel Hewitt, 249
Ian McKay 212
Evelyn Caroline 246

A quorum of Directors being present (in person or by proxy), the meeting is regularly constituted.

Also present: Paul Janicki, ACBL District 2 Director
Gary Westfall, Auditor
Flo Belford, Executive Assistant

The President, David Halasi took the chair, and Flo Belford acted as Secretary.

1. Approval of Minutes

a) **Moved** by Tom Ramsay, seconded by Shirley Galler,
That the minutes of the Agenda Planning Committee meeting held on March 30, 2018 be accepted. Carried

b) **Moved** by Tom Ramsay, seconded by Francis Gaudino,
That the minutes of the Annual Meeting of the Board of Directors meeting held on March 30, 2018 be accepted. Carried

2. Financial Statements

The financial statements were presented.

Moved by Muriel Tremblay, seconded by Francis Gaudino,
That we dispense with the reading of the auditor's letter. Carried

Moved by Marc Langevin, seconded by Arlene Smith,
That the Statement of Financial Position of the Corporation as of December 31, 2018 and the statement of income and net assets for the year ended on the said date be and the same are hereby approved and adopted, and any two of the Directors be and they are hereby authorized to evidence such approval on behalf of the Board by signing the said Statement of Financial Position. Carried

3. Remuneration of Auditor

Moved by Tom Ramsay, seconded by Linda Lord,
That the sum of \$500.00 be paid to G. J. Westfall, CPA, CA for acting as auditor of the Corporation for the year ended December 31, 2018. Carried

4. Annual Meeting of Members

Moved by Francis Gaudino, seconded by Tom Ramsay,
That the Annual Meeting of the Members of the Corporation be held at the Sheraton Centre, 123 Queen Street West, Toronto, Ontario at 11:50 a.m. Carried

There being no further business the meeting adjourned.

Chairperson

Secretary of the Meeting

GARY J WESTFALL
CHARTERED PROFESSIONAL ACCOUNTANT
38 MALLARD CRESCENT
BRAMALEA, ONTARIO
L6S 2T6

REVIEW ENGAGEMENT REPORT

To the Members
District 2 of the A.C.B.L.

I have reviewed the accompanying financial statements of District 2 of the A.C.B.L. that comprise the Statement of Financial Statement as at December 31, 2018, and the statements of revenue and expenses and net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not for profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that the financial statements do not present fairly, in all material respects, the financial position of District 2 of the A.C..B.L. as at December 31, 2018, and the results of its operations and its cash flows for the year ended in accordance with Canadian accounting standards for not for profit organizations.

April 19, 2019
Date


G J Westfall CPA CA